

Training Guide for North Slope Travel & Work

This guide outlines the *minimum* training required to travel and work at ConocoPhillips Alaska assets on the North Slope. Training requirements are based on whether personnel are Escorted / Visitors or Unescorted, as defined below. Additional training is necessary depending on the nature of the task being performed. Contact your sponsor, supervisor, or local Safety Specialist if you have any questions about training needs.

Unescorted	Escorted / Visitors
Personnel who travel to the North Slope to perform physical work without being escorted, regardless of location and crew size.	Personnel who travel to the North Slope for various reasons (audit, meeting, tour, etc.) but are not involved with physical work activity are considered visitors. If visitors leave the main camp area, they must be escorted at all times by a person who is fully trained. or Personnel who travel to the North Slope to perform physical work regardless of location while being escorted at all times by a person who is fully trained.

Training Course by Title	Frequency	Training Course Code	Unescorted	Escorted / Visitors	Note
NSTC Unescorted with H2S/FeS	Once	Alaska Safety Alliance (ASA)	✓		1
HSE Orientation	Once	CPA-REQ-000-MIX	✓	✓	2
Emergency Action Plan – Camp - Alpine - Kuparuk - Willow - Aurora Express	Annual	CPA-REQ-010-ALP CPA-REQ-010-KOC CPA-REQ-010-WILLOW CPA-REQ-020-WILLOW	✓	✓	2
Process Safety Management	3 Years	CPA-REQ-504-MIX	✓		3
PSM - Alpine Facility Emergency Action Plan - Kuparuk Facility Emergency Action Plan	Annual	CPA-REQ-043-ALP CPA-REQ-043-MIX	✓	✓	2, 3
Cultural Awareness (Kuparuk only)	Once	CPA-REQ-055-MIX	✓		4
NPR-A Orientation	Annual	CPA-REQ-202-MIX	✓		5
North Slope Wildlife Awareness	2 Years	CPA-REQ-058-MIX	✓		
HAZWOPER First Responder Awareness	Annual	CPA-REQ-024-MIX	✓		6
Hazard Communication	3 Years	CPA-REQ-022-GHS	✓		6
Hydrogen Sulfide (H2S)	3 Years	CPA-REQ-030-MIX	✓		6
Alaska Safety Handbook (ASH) (revised every 4 years)	Current ASH	CPA-REQ-042-MIX or ASA	✓		6
North Slope Radio System	Once	CPA-REQ-600-MIX	✓		7
Alpine Runway Access	Once	CPA-REQ-002-ALP	✓		8
Permit to Work-Initiator & Issuer Competency	Once	CPA-REQ-100-MIX	✓		9
Energy Isolation Awareness	Annual	CPA-REQ-207-MIX	✓		10
Energy Isolation Program (EIP) Execution Standard-Workers, Individual Workers, Designated Workers	COPA – 3 Years Contractor -Annual	CPA-REQ-209-MIX	✓		11
ODPCP / SPCC	Annual	CPA-REQ-229-2007	✓		12
Process Control Network Security Awareness	Once	CPA-PCN-001-AK	✓	✓	13

Notes

- NSTC Unescorted with H2S/FeS Card course provided by [Alaska Safety Alliance \(ASA\)](#).
- Training applies to all location(s) where staying or working. First time workers need to email completion certificate to: akhseorientation@conocophillips.com (replaces *Welcome to Alpine and Kuparuk Camp Orientation*)
- Workers who will be in the production facility or on/near drill sites in the applicable field(s)
- Required for Kuparuk Field; substitute for this requirement is NPR-A training.
- Workers traveling to or working in the NPR-A.
- Initial NSTC Card will suffice until frequency refresher date is due.
- North Slope personnel using the ConocoPhillips radio system.
- Personnel requiring access to Alpine Runway
- Workers and supervisors who issue, initiate, work under, or oversee permitted work. Training is provided by [Alaska Safety Alliance \(ASA\)](#).
- North Slope based personnel except those with a higher EIP Worker, Individual Worker or Designated Worker level of training.
- Individuals working under Energy Isolation Procedures. Contractors = Annual Refresher, COPA = 3-year Refresher
- Workers who are directly involved with inspection, maintenance, or operation of oil storage and transfer equipment.
- Workers with physical or logical access to systems connected to Operations Technology (OT) systems. Includes personnel performing work associated with the Process Control Systems (*Network, OT, BPCS, Metering, SIS, Fire and Gas*). For clarifications, contact NSOD Automation Engineering, 907-265-6446.

For additional site/work-specific requirements, contact the following:

	Alpine	Kuparuk	Willow
Capital Projects (CPO)	HSE Capital Projects Lead 907-670-7007, alp2121@conocophillips.com	HSE Capital Projects Lead 907-670-7007, alp2121@conocophillips.com	Training Specialist - 907-670-4760 wil0018@conocophillips.com
Drilling & Wells (D&W)	Drilling & Wells Safety Specialist 907-670-4385, n1936@conocophillips.com	Drilling & Wells Safety Specialist 907-659-7751, n2250@conocophillips.com	
Operations & Maintenance (O&M)	O&M Safety & Health Specialist 907-670-4756, n1507@conocophillips.com NS Contractor Safety Specialist 907-670-4032, n2332@conocophillips.com	NSK HSE Supervisor 907-659-7220, n1023@conocophillips.com NS Contractor Safety Specialist 907-670-4032, n2332@conocophillips.com	